

Early support/pastoral framework – how we meet breadth of need at SAIL Academy

Early support covers a wide range of areas and support mechanisms employed by the school to ensure that students are effectively supported and safeguarded and that families are also supported to build capacity, skills and interchange between home and school. The system ensures early identification, timely intervention, and multi-agency collaboration to prevent escalation and promote student wellbeing and educational success.



The document below outlines the areas of pastoral support, how this is graduated across the school and what can be provided. In some areas there is a clear cross-over, this is particularly the case where there is a higher level of need and increased complexity.

Area	SLT link	Tier 1			Tier 2	Tier 3	Tier 4
Annual review/ EHCP/ needs based understanding	Dan Goldstraw	New parent meetings/ individualised induction	Transition and information sharing	Annual review with student and parent contribution	- Ensuring banding is appropriate (prior) - Following agreed format - Expectation of student contribution - Transition info checked/shared & new KS targets set	Multi-agency high needs support – would usually include input from two or more of the following: social care, CAMHs, medical specialists, external specialist, intensive parental support, change of/ adaptation to placement (inc. AP) discussion or breakdown in current relationship	
Links/ support detail		All admin collated and circulated prior to meeting. Minutes taken and shared. EHCP one-page profiles			SEND Lead Workers invited to attend Parent Support in attendance All admin collated and circulated prior to meeting. Minutes taken and shared.	SEND Lead Worker/ EO Link with LA support for students leaving education (post-19) Appropriate agencies – as relevant, like those above	
Training		Induction			Coaching and mentoring from relevant leaders available to all staff who require it	Contact with relevant agencies	
Area lead		Support from Dan Goldstraw On-going support					
Transport support	Charlotte Pullinger	Co-ordination and communication with transport team Co-ordination and communication with parents			Short-term adaptations to transport needs (beyond what is provided usually), which include: earlier/ later entry; temporary transport adaptation (e.g. parental pick-up/ drop-offs, temporary taxi, home-school transport support from school)	Individualised adapted transport solutions for pupils on Alternative Provision	
Links/ support detail		Link staff at the LA to deal with Transport Provision, Drivers, PAs,			On going communication with parents/ taxi companies n/a	On going communication with parents/ taxi companies	
Training		Completed by the local authority					
Area Lead							

Attendance	Charlotte Pullinger	Registration and daily follow-up	Communication books and on-going conversations	LGC termly monitoring (trends/ approach)	School targeted monitoring and follow-up actions (inc. SAMs)	Pastoral follow-up conversations	Medical support plans	Adapted timetable	Local authority Meetings	Multi-agency	Fixed penalty/ legal response	
Links/ support detail		Arbor – overviews and daily updates Attendance policy and summary overview EBSA Strategy			Arbor EWO termly visits monitoring documents KPIs – patterns and approaches Attendance Action Plan Meetings Home Visits			Arbor EWO termly visits monitoring documents KPIs – patterns and approaches Wider multi-agency work (see other sections)		Arbor EWO termly visits monitoring documents KPIs – patterns and approaches Wider multi-agency work (see other sections)		
Training		Induction Support from tutors On-going support from area leads			Specific training from external agencies – e.g. Arbor DSL/DDSL Training			Level 3 safeguarding training Coaching and mentoring from relevant leaders available to all staff who require it				
Area lead												
Behaviour support	Charlotte Pullinger	Tier 1 basics inc. whole class reward system and responsibilities	Use of Arbor(repor ting, review and response)	Class on-call response and on-going behaviour adaptatio ns	School targeted monitoring and follow-up actions	Behaviour support plans	Internal solution focused meetings	Parent support meetings (inc. home visits)	Multi-agency solution focused meetings	Multi-agency Parent support meetings	Multi-agency intervention Meetings	External specialist s creating individual ised packages e.g. PBS/ CBS/ AP
Links/ support detail		Trauma informed model (PACE) Ready, Respectful, Safe Ethos Merit Reward System Anti-Bullying Approach – The Diana Award Thrive Supported Learning and Group Assessments PBS Plans Tier 1 Universal Expectations Tier 2 Low Level Behaviors/Troubleshooting Strategies			Thrive Individual Targeted Use of SAIL Alternative Provision Assessments/Interventions Individual Bullying interventions Solution focused meeting document/ format School Nurse Referrals			ESA Meetings involvement with family Multi-/ individual agency reports/ advice documents including CAMHS		Multi-/ individual agency reports/ advice documents Individualised packages – Alternative Provision		

		EHCP one page profile Weekly Review of behaviour and key pupils Arbor– documenting, patterns and tracking										
Training		Induction Support from the Pastoral Team On-going support from Charlotte Pullinger/Dan Goldstraw Parent Workshops led by staff			Targeted training and support for individual pupils/classes Behaviour Buddies/Mentors				ESA Training CPD for Pastoral Team	Coaching and mentoring from relevant leaders available to all staff who require it		
Area lead												
Social, emotional and mental health	Charlotte Pullinger/Dan Goldstraw	Tier 1 basics	PSHE curriculum	Thrive whole school model	Thive targeted support/ intervention	Therapeutic support (Music, play..)	Counselling support	Parent Meetings	Multi-agency intervention meetings/advice			
Links/ support		Trauma informed model – PACE Emotional Coaching Support from PHSE on Curriculum Support from the Thrive Approach Anti-Bullying Approach – The Diana Award			Referral processes for targeted Thrive and Therapeutic support including Play and Art Therapy Referral process for School Nurse Team				CAHMS Referrals Links with local police Wiltshire Approved			
Training		Induction Support from Charlotte Pullinger/Dan Goldstraw On-going support from area leads			Thrive Licensed Practitioner Training				Coaching and mentoring from relevant leaders available to all staff who require it			
Area lead												
Safeguarding and Family Support	Charlotte Pullinger	Advice, guidance and on-going support	Weekly updates (parent communication)	Half termly Staff Training	Specific 1-1-1 family support	Internal multi-group meetings	Home visits	ESA	Support and safeguarding team	CiN	CP	Pre-proceedings/ legal response
Links/ support		Induction – Reporting System Policies & Protocol Visitors Guidance Support from pastoral team (informal and debrief) Safeguarding Curriculum			Support from pastoral team in triaging need (informal and debrief) 1:1 Parent Support TAC Meeting Spurgeon’s Referrals: Spurgeons Charity Home				External supervision, advice and guidance Wiltshire MASH: Child protection - Wiltshire Council			

		Fortnightly safeguarding updates On-going support from area leads Local area links – Susanna Periera School and Family Support Practitioner Prevent Risk Assessment NSPCC learning: NSPCC Learning homepage - safeguarding training and resources Parental training opportunities Parent Coffee Mornings and Workshops	Wiltshire Parent Carer Council (WPCC): Wiltshire Parent Carer Council (WPCC) Your care Your support Wiltshire Local area links: NSPCC learning: NSPCC Learning homepage - safeguarding training and resources Hackett Continuum:Understanding sexualised behaviour in children NSPCC Learning			
Training		Level 1 safeguarding training	Level 3/ enhanced safeguarding training Level 3 safeguarding update training			Level 3 safeguarding training Level 3 safeguarding update training Coaching and mentoring from relevant leaders available to all staff who require it
Area Lead						
Health specific support	Charlotte Pullinger/Alicja Tarka	First Aiders across the school	Care plans in place for students with specific care needs	Staff trained to administer rescue medication following seizures	Input from external Physio and OT for students with physical needs	Specific input from professionals or parents following surgery Risk Assessments
Links/ support		Policy and procedures for the administration of medication	Regular meetings with Therapy Team lead to discuss individuals and therapy provision			Coaching and mentoring from relevant leaders available to all staff who require it
Training		Induction Support from health team On-going support from area leads	Specific medical training for pupil need			
Area lead						